

Activity	Services / Consultancy ( IT / Marketing / Management)
Visa Quota	2 Visas
License Type	Smart Office - F.Z.E /F.Z.C - [AFZA]

## LICENSE COST

Option 1 – Full Payment Package		
Description	Amount (AED)	Renewal ( Yearly)
License Cost	24,585	24,585
Name approval & Innovation Fee	110	
Security Approval ( per shareholder)	510	
Service Fee	2,100	
<b>Total Cost</b>	<b>27,305</b>	

Option 2 – 2 Payment Package		
Description	Amount (AED)	Renewal ( Yearly)
1st Installment	9,785	25,325
Name Approval	110	
Pre-Approval Per Share Holder	510	
Consultancy Fee	2,100	
Down payment	<b>12,505</b>	
Installments <b>AED 7,770 X 2</b>	<b>15,540</b>	
<b>TOTAL COST</b>	<b>28,045</b>	

Option 3 – 3 Payment Package		
Description	Amount (AED)	Renewal ( Yearly)
1st Installment	9,785	26,065
Name Approval	110	
Pre-Approval Per Share Holder	510	
Consultancy Fee	2,100	
Down payment	<b>12,505</b>	
Installments <b>AED 5,427 X 3</b>	<b>16,281</b>	
<b>TOTAL COST</b>	<b>28,786</b>	

Option 4 – 6 Payment Package		
Description	Amount (AED)	Renewal ( Yearly)
1st Installment	9,785	27,545
Name Approval	110	
Pre-Approval Per Share Holder	510	
Consultancy Fee	2,100	
Down payment	<b>12,505</b>	
Installments <b>AED 2,960 X 6</b>	<b>17,760</b>	
<b>TOTAL COST</b>	<b>30,265</b>	

### PACKAGE INCLUDE

- ✓ Business License
- ✓ Chamber of Commerce Certificate
- ✓ Lease Agreement
- ✓ Establishment Card
- ✓ Articles of Association ( If More than One investor)
- ✓ Smart Office

With Smart Office, you get privileges services which include:

- **Maintenance**
- **General Services**
- **Sign board**
- **Sewage Chargers**
- **Telephone Connection (usage and monthly bill will be undertaken directly between client and the telecom service provider)**

### IMMIGRATION & VISA COST

Description	Amount ( AED)	Remark
E channel <b>Refundable Deposit</b>	5,100	Will refund once license cancelled
E channel Registration Fee	2,100	Renewal Yearly AED 1,100
Investor Visa Cost ( Valid 3 Years)	4,750	(Includes <b>AED 2000 Refundable Deposit</b> . Will refund once visa Cancelled
• Employee Vis Cost ( Valid 2 Years)	4,500	<ul style="list-style-type: none"> <li>• (Includes <b>AED 2000 Refundable Deposit</b>. Will refund once visa Cancelled</li> <li>• Employee also need to keep minimum AED 1000 Salary Deposit.( Refundable)</li> </ul>
Medical Test	540	Valid 3 Years
Emirates ID	375	

## TIME FRAME:

Activity	Timeline
Name approval	2 Hours
Incorporation Documents Issued	24 hours
Security Clearance of Business Owner	7 -14 Business Days (Please note that it is mandatory for all shareholders to be inside the country for the preapproval, otherwise the pre-approval will be rejected)
Establishment Card	7 – 14 Business Days
Employment Visa ( e - visa)	2 to 3 Business Days
Status Adjustment, medical test results	2 business days
Visa Stamping	3 business days
Emirates ID	10-12 business days

## OVERVIEW

- Family Sponsorship Available
- Adding Partner AED 1100 (Onetime Payment) is applicable
- Clients should be in the UAE till they receive approvals of security as applications will be rejected once the client is out of country.

## REQUIRED DOCUMENTS TO START YOUR NEW COMPANY

- **Colored Passport Copies Of Shareholders** -(valid for 6 months at least)
- **Visa Copy** - (Tourist or Residence)
- **Passport size photographs x 2** - (with white background)
- **3-4 Company Names** - (to check the availability)
- **Shareholder contact details** - (Residence Address, Email Address, and Contact Number.)
- **No Objection Letter from current Sponsor** - (If applicant is UAE resident as employee)
- **Installment Plan** – Bank Statement for last 3 months from UAE bank account and post-Dated Cheques